



<b>Project:</b>	<b>Broken Hill Solar Plant</b>
<b>Meeting No:</b>	BH-CCC-02
<b>Date:</b>	Monday 14 July 2014
<b>Venue and Time:</b>	Broken Hill Centre for Community
<b>Document:</b>	Meeting notes and actions
<b>Chair/Facilitator:</b>	John Murray (JM), Integrated Analysis
<b>Minutes:</b>	John Murray (JM), Integrated Analysis
<b>AGL representatives:</b>	Adam Mackett (AGM) Manager, Power Development
<b>First Solar representatives:</b>	Jeff McAuliffe (JM), Project Manager

<b>Committee Members:</b>	
<b>Observers</b>	Mal Schmidt
	Touraya Kandelaar
	Damien Cocks
	Geoff Luke, Land owner
	Leonie Luke, Land owner
	Wayne Trembath
	Allan Plane, Bobos Engineering
	Steven Karoschke, Bobos Engineering
	Brad Adams, Bobos Engineering
	Kel Wise, NSW Police
	Guillaume Tabuteau, Chamber of Commerce
	Darren Or, West State Training

- > Being Australia's largest private owner and operator of renewable energy assets
- > Gaining accreditation under the National GreenPower Accreditation Program for AGL Green Energy®, AGL Green Living® and AGL Green Spirit
- > Being selected as a constituent of the FTSE4Good Index Series

## Meeting Minutes

Item	Action
<p><b>1. Welcome and introductions</b></p> <p>John Murray (JM, facilitator) welcomed the CCC members and observers in attendance and made an acknowledgement of Country.</p> <p>JM discussed the housekeeping rules for the Centre for Community. He ran through the meeting agenda for the second CCC meeting and introduced himself to the attendees.</p> <p>As there are no nominations at this date for CCC membership, attendees and the AGL and First Solar project team were invited to give an introduction and provided a brief summary of what they wanted to get out of the CCC.</p> <p>Key points from the community included:</p> <ul style="list-style-type: none"> <li>• Would like to see a strong partnership between the community and AGL.</li> <li>• AGL to benefit the community by supporting local businesses.</li> <li>• Update the community with reliable information.</li> <li>• Interested on the project's impact on the environment.</li> </ul> <p>Key points from the project team included:</p> <ul style="list-style-type: none"> <li>• Ensure the community is well informed about the project with reliable information.</li> <li>• Receive feedback from the CCC and see what areas can be improved.</li> <li>• Minimise negative impacts to the community.</li> </ul>	
<p><b>2. Apologies</b></p> <p>Helena Orel – AGL</p> <p>Rosa Han – AGL</p> <p>Gaylene Preston - resident</p>	
<p><b>3. Review of actions items from previous meeting.</b></p> <ol style="list-style-type: none"> <li>1. AGL to provide answer to question about number of truck movements on the Barrier Highway.</li> <li>2. AGL to advise the attendees of the next meeting date.</li> </ol> <p>Q1. Are the trucks from Adelaide going to be B Doubles or normal articulated?</p> <p>A1. A bit of both. They will be carrying items from Adelaide for both Broken Hill and Nyngan.</p>	<p>Closed</p> <p>Closed</p>

Item	Action
<p><b>4. Overview of Project Status</b></p> <p><i>Please see presentation slides 7 - 9</i></p> <p><b>AGL update, Adam Mackett (AGM)</b></p> <p>Adam Mackett (AGM) provided AGL's overview of the project status.</p> <p><b>First Solar update, Jeff McAuliffe (JMc)</b></p> <p><i>Please see presentation slide 11</i></p> <p>Jeff McAuliffe (JMc) introduced himself and provided an overview of First Solar's current status of the project. Key points include:</p> <ul style="list-style-type: none"> <li>• First Solar due to start site establishment site on 15 July 2014.</li> <li>• Manufacturing of components in Adelaide and overseas.</li> <li>• Traffic impacts on the Barrier Highway will be managed in accordance with the Traffic Management Plan (TMP). The TMP has been submitted to Roads and Maritime Services (RMS) and is awaiting approval.</li> </ul>	
<p><b>5. Employment opportunities on the project</b></p> <p>JMc advised the meeting of the current employment requirements for the project and the names of contacts for people and businesses looking to work with the project. Hays are the contact for local employment opportunities and enquiries regarding employment can be emailed to John Sims at First Solar.</p> <p>Members of the Chamber of Commerce expressed dissatisfaction with response to emails and community hotline queries. They find the web site difficult to get information from and people who attended the last meeting have not had any updates as to what is happening and what opportunities are available for local business and private contractors.</p> <p>JMc and AGM responded that the project was only at the early work stage at this time. There will be opportunities for local employment and suppliers as the project moves into the full construction phase.</p> <p>JM pointed out that the CCC membership had not been finalised because there have been no nominations received to date. Normally CCC members are updated as the contact details are readily available. JM asked the attendees to make sure they register their contact details on the attendance sheet and he will make sure contact details and the Hotline number are sent to all of the attendees who supply their contact information.</p>	<p>JM to ensure the Community Hotline number and contact details for AGL, First Solar and employment agencies are sent to attendees of this meeting.</p>



Item	Action
<p>Q1.) Is Helena Orel (HO) still going to address the Regional Emergency Management Committee (REMC) meeting on 26<sup>th</sup> August?</p> <p>A2.) HO to confirm with the REMC</p>	<p>Helena Orel (HO) to confirm she is addressing the Broken Hill Regional Emergency management Committee meeting on 26<sup>th</sup> August.</p>
<p><b>6. Proposed Framework and objectives for the CCC</b></p> <p>AGM drew attention to the handout available to attendees detailing the Terms of Reference and objectives of the CCC and urged attendees to fill out a nomination form if they wished to be part of the CCC.</p> <p>JM asked the attendees how they would like to be updated with information, whether through the CCC or with information sessions on an ad hoc basis. JM also reiterated that for the CCC to be formed, nomination forms need to be submitted.</p>	
<p><b>7. Construction Community fund</b></p> <p>AGM gave an overview of the purpose and protocols for establishing a Construction Community Fund which normally involves members of the CCC to evaluate. At this stage there are no CCC members so further discussion can be held at a later date when it is established who is going to be on the CCC for Broken Hill.</p>	
<p><b>8. Ongoing meeting schedule</b></p> <p>As there are no nominations at this stage AGL will wait to see if there are enough nominations received to form a CCC. If not, AGL will look at options to best update the community of the project through media and ad hoc meetings as needed.</p>	
<p><b>9. Next meeting and close</b></p> <p>AGL will advise attendees of the next meeting date.</p> <p>The meeting closed at 7:46pm</p>	<p>AGL to advise the attendees of the next meeting date.</p>



<b>Action Item</b>	<b>CCC meeting</b>	<b>Status</b>	<b>Who</b>
JM to ensure the Community Hotline number and contact details for AGL, First Solar and employment agencies are sent to attendees of this meeting.	July 2014	Open	HO
Helena Orel (HO) to confirm she is addressing the Broken Hill Regional Emergency management Committee meeting on the 26 August.	July 2014	Closed	HO
AGL to advise the attendees of the next meeting date.	July 2014	Open	HO