



Project:	Broken Hill Solar Plant
Meeting No:	BH-CIS-03
Date:	Wednesday 3 September 2014
Venue and Time:	Broken Hill Centre for Community
Document:	Meeting notes and actions
Facilitator:	Helena Orel (HO), AGL
Minutes:	Helena Orel (HO), AGL
AGL representatives:	Adam Mackett (AGM), Project Manager Helena Orel (HO) Community Engagement Manager
First Solar representatives:	Bruce Smith (BS), Project Director Warren Woo (WW), Project Manager David Bearman (DB), Site Buyer
Visitors:	Stuart Clarke (SC), Ipsos Research
Apologies:	Mal Schmidt, Kel Wise, Touraya Kandelaar, Ghislane Barbe, Jeff McAuliffe, Construction Manager, First Solar
Committee Members:	Jim Nolan Jeff Luke Leonie Luke Greg Spangler
Observers	Graham Wight Brent Elston, Lawrence Engineering Andrew Pressler, West State Training Doug Spencer Steven Karoschke, Bobos Engineering Jackie, ABC journalist

Meeting Minutes



Item	Action
<p>1. Welcome and introductions</p> <p>Adam Mackett (AGM) welcomed the CIS members and observers in attendance and explained the purpose of the meeting to newcomers.</p> <p>Key points included:</p> <ul style="list-style-type: none"> • Ensure the community is well informed about the project with reliable information • Receive feedback from the community • Respond to questions from the community. <p>HO ran through the meeting agenda for the CIS and introduced new First Solar attendees and the representative from Ipsos Research.</p> <p>Apologies</p> <p style="padding-left: 20px;">Mal Schmidt, resident</p> <p style="padding-left: 20px;">Touraya Kandelaar, resident</p> <p style="padding-left: 20px;">Ghislane Barbe, Broken Hill Residents Assoc.</p> <p style="padding-left: 20px;">Kel Wise, Far West EM Region, NSW Police</p> <p>Review of actions items from previous meeting.</p> <ol style="list-style-type: none"> 1. JM to ensure the Community Hotline number and contact details for AGL, First Solar and employment agencies are sent to attendees of this meeting 2. HO to confirm AGL is addressing the Committee of the Far West EM Region, NSW Police on 26 August 2014 3. AGL to confirm the date of the next meeting 	<p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p></p> <p>Closed</p> <p>Closed</p> <p>Closed</p>
<p>2. Overview of Project Status</p> <p><i>Please see presentation slides 7 - 12</i></p> <p>AGL update, Adam Mackett (AGM)</p> <p>Adam Mackett (AGM) recounted earlier information for the benefit of meeting newcomers and provided AGL's overview of the project status to date.</p> <p>Key point included:</p> <ul style="list-style-type: none"> • Work progressing on site, since commencing mid July • Aiming for connection to the grid January 2015 • Transmission line relocations completed • Finalising the Construction Environmental Management Plans (CEMP) 	<p></p>

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<ul style="list-style-type: none"> • TransGrid has started construction in their substation for 2 x 22kV connections • Noted Kevin Humphries' July visit to the Broken Hill site. <p>First Solar update, Bruce Smith (BS)</p> <p><i>Please see presentation slides 13 - 15</i></p> <p>Bruce Smith (BS) introduced himself and provided an overview of First Solar's current status of the project. Key points included:</p> <ul style="list-style-type: none"> • Site establishment work underway, including, fencing, temporary construction facilities, water supply etc. • Access roads are under construction • Civil Team Engineering have been awarded the civil work package • The structural work package is expected to be awarded later in September. 	
<p>3. Employment opportunities on the project</p> <p>BS advised the group about the expected permanent jobs on the solar plant when it is operating. Up to three fulltime jobs will be required to operate and maintain the plant during its expected 25 year lifespan.</p> <p>BS gave an update on employment for the project's construction to date. Key points included:</p> <ul style="list-style-type: none"> • Civil Team Engineering will be hiring directly for the project and are also using West State Training for labour requirements • Civil Team Engineering will be requiring plant operators and civil labourers • Around 80 people have been inducted to the project, including 33 locals • 30 different businesses have been involved in the early stages of the project • 40 additional businesses are in contact with First Solar • First Solar will keep a connection with these businesses to keep business and project support as local to Broken Hill as possible • The project is still in the early work stage and there will continue to be opportunities for local employment and suppliers as the project progresses. 	

Item	Action
<p>To discuss labour positions with First Solar, people can contact David Bearman via david.bearman@firstsolar.com or ph: 0409 469 678.</p> <p>West State Training can be contacted for labour hire via weststate@iinet.net.au or ph: 08 8087 6588.</p> <p>Hays Recruitment are hiring for senior management roles. People interested in these roles can contact Paul Harris via paul.harris@hays.com.au or ph: 02 9249 2299.</p> <p>Q1. What length of time can people expect to be employed on the project?</p> <p>A1. Depending on the stage of the project, the numbers and amount of time working on the project will fluctuate. At the projects' peak First Solar are expecting to have up to 150 people involved in the project, some for short terms, some for longer periods.</p>	
<p>4. Ipsos ARENA community consultation research</p> <p>SC gave an overview of Ipsos Research company and advised that they have been engaged by the Australian Renewable Energy Agency (ARENA) to do research with communities where solar plants are in development and construction (four locations). The research aims to understand community views about around solar plants and their views on developer's consultation approach. SC asked if any meeting participants would like to participate in one on surveys, and he is also holding focus groups on Thursday night in Broken Hill.</p> <p>The feedback will be kept anonymous and will be provided to AGL.</p>	
<p>5. Community information sessions</p> <p>HO discussed with the group that ideally, a formal CCC should have eight committee members to get a good cross representation of the community.</p> <p>As there still had been no further nominations received for community (CCC) consultative committee members, with four received to date, however, AGL will continue to run information sessions for the community.</p> <p>The meetings would follow a similar format to a CCC, but they be run as a community information session, open to everyone who wanted to attend and contribute.</p> <p>HO asked the group for feedback about the proposal and the group appeared to be in agreement with the proposal.</p> <p>One observer noted he would like to submit a CCC member nomination form.</p>	

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<p>6. Construction Community fund</p> <p><i>See presentation slides 23 - 24</i></p> <p>HO gave an overview of AGL's community fund process. AGL's community funds generally target: social welfare, safety, environment, education and youth, sport and recreation, arts and economic development. AGL will establish a community fund for the Broken Hill Solar plant's construction stage.</p> <p>Community members are invited to express their interest in being on the community fund panel to assess applications.</p> <p>Two rounds of funding will be available for the construction period. Round one will be advertised open for applications in October 2014. The second round will be advertised in second quarter of 2015.</p>	<p>HO to coordinate panel expressions of interest from the group and to advertise round one community fund open for applications</p>
<p>7. Next meeting and close</p> <p>The next meeting will be Wednesday 5 November at the Broken Hill Centre for Community from 6pm to 8pm.</p> <p>General questions</p> <p>Q1. Is the project on track?</p> <p>A1. Yes it is to date, progress will be weather dependent to some degree. There are agreed milestones as part of the funding agreement and these must be met.</p> <p>Ground conditions can impact the rate of progress with post installation. The team are expecting to encounter rocks at the Broken Hill site. First Solar are reviewing installation methods for these conditions.</p> <p>Q2. Has interaction with local businesses been going well?</p> <p>A2. Yes, there has been a lot of interest. Please encourage people to get involved, to come along to the meetings and to ask questions.</p> <p>AGM explained the details of the solar panels makeup and suggested to the group that if there are any project specialists or experts they would like to hear from about any elements of the project to contact AGL.</p>	



Action Item	CIS meeting	Status	Who
HO to coordinate panel expressions of interest from the group and to advertise round one community fund open for applications	September 2014	Open	HO