

AGL Camden Gas Project FY24 Community funding

Guidelines and Application



AGL Camden Gas Project Community Fund

Application Kit: Guidelines and Forms

Updated April 2023

About AGL

AGL is committed to helping shape a sustainable energy future for Australia. We operate the country's largest electricity generation portfolio, we're its largest ASX-listed investor in renewable energy, and we have more than 3.5 million customer accounts. Proudly Australian, with more than 180 years of experience, we have a responsibility to provide sustainable, secure and affordable energy for our customers. Our aim is to prosper in a carbon-constrained world and build customer advocacy as our industry transforms. That's why we have committed to exiting our coal-fired generation by 2050 and why we will continue to develop innovative solutions for our customers.

About AGL Camden Gas Project

AGL's Camden Gas Project has been in operation since 2001 and safely supplies around 5% of NSW's gas needs. The Project has 144 wells, 30 of which are currently in production. The Project also includes the Rosalind Gas Plant in Menangle where natural gas is collected via low pressure underground gathering lines, compressed, dried, transmitted into the greater Sydney natural gas network and made ready to use for households and businesses.

In February 2016, AGL announced that it will progressively decommission wells and rehabilitate sites at the Camden Gas Project prior to stopping production in 2023.

The Project produces natural gas from coal seams throughout the Macarthur region of New South Wales. The field is located around 65 kilometres south-west of Sydney and operates within the Camden, Campbelltown and Wollondilly local government areas.

About the Community Support Fund

Since commencement of operations in 2001, AGL has contributed more than \$1 million to the wider region in community funding and natural disaster relief funds.

The Camden Gas Project employs approximately 20 people locally in the area. Contracting of local businesses has been prioritised where possible and more than 56 Community Consultative Committee meetings have been held in this time.

For FY24, AGL is seeking to make a final contribution in recognition of the community support for the Camden operations. The intention is to contribute to initiatives that will provide long term benefits for the community.

We invite the Camden CCC to assist in identifying 1-2 projects per Local Government Area (LGA) that support community priorities. These may be projects in the Local Government areas of Camden, Wollondilly and Campbelltown Councils.



AGL's values

Our new values are a testament to our commitment to growth, innovation, and inclusivity.

They've been carefully developed after input from a wide range of people across the business to help guide our decisions, actions and deliver on our strategy:

Bring on tomorrow encompasses being brave, working as one team, being innovative, and being ambitious. It's about seizing opportunities and understanding the work we do today has a lasting impact on the future of Australia.

Can do. Will do is about being flexible, positive, accountable, and excellent in everything we do. We believe in making things happen and showing up with a positive attitude, no matter the challenges we face.

Be safe. Be supportive is fundamental to our culture. We prioritise trust, honesty, inclusivity, and respect in all our interactions, fostering a culture where everyone feels included, heard, and safe every day.

Key areas for investment

In FY24, AGL intends to allocate a final round of funding to the region in acknowledgement of community support for the Camden gas operations since 2001.

Locally, this may be considered ‘legacy funding’ towards projects that can make a material impact to the everyday lives of residents and visitors to the region over a period of time.

Projects may fall into categories including supporting social welfare and community resilience, local environmental initiatives, local economic development and support for First Nations initiatives.

Examples of similar projects that have previously been funded by AGL include:

- Solar + battery systems installed at four community centres following major bushfires. The solar and battery systems are intended to provide greater resilience for these multipurpose facilities.
- Contribution towards a multipurpose community centre which is used for sporting clubs, social groups and playgroups in the community.
- Nature playgrounds and community spaces
- Capital works upgrades to sporting facilities
- Clean waterways and projects that enhance local biodiversity
- Mental health programs that support vulnerable community members
- Support for groups servicing community members experiencing food poverty

This list is not exhaustive and priority will be given to support initiatives which are located within or support communities in the three LGA's and in close proximity to the Camden operations.

Application timeline

	Applications open	Applications close	Applicants notified	Funding issued
	1 June 2023	30 June 2023	30 July 2023	September 2023

How to apply

- Read the application guidelines
- Complete the application form
- Please sign and submit your completed application form to:
 - Email: AGLCommunity@agl.com.au or

Important information about your application

- Organisations will be required to submit photos as part of the acquittal process. It is a condition of your application that any images provided can be used by AGL to explain and promote the Community Support Fund.
- AGL cannot assist you in filling out the form. However, the local AGL representative can assist you to understand the application process and requirements. For questions, please contact Senior Manager Stakeholder Relations, Catherine Mooney via cmooney@agl.com.au
- AGL can request further information if required.

Application criteria and guidelines

Successful Community Support Fund recipients should meet the following criteria:

1. Be a legal entity, registered in Australia with a current ABN.
2. Be a registered charity, not-for-profit, educational institution or organisation with a demonstrated governance structure.
3. Deliver an event, program or initiative that provides benefits to the communities in which we operate.
4. Have in place a current public liability insurance policy.
5. Can demonstrate that the initiative has received or will receive any relevant approvals.

Groups that do not fit the above criteria can apply for funding through an auspice arrangement. An auspice agreement is an agreement where the organisation (the 'Principal Organisation') agrees to apply for funding on behalf of a second organisation (the 'Auspiced Organisation'). The Principal Organisation then receives, holds and administers the funding for the Auspiced Organisation.

AGL invests in projects that:

- Align to our community priorities of **social welfare, environment and local economic development**.
- Support our values and strategy.
- Are **transparent in reporting**.

AGL will prioritise grants to locally run projects, initiatives or events that:

- That build **local capability and capacity**, to achieve sustainable impact; and/or long-term benefits (over one-off events)
- Where there are **opportunities to leverage associated funds** (e.g., through partnerships with other local businesses, alignment with other AGL spend). AGL does not have a minimum percentage contribution requirement. For example, AGL's contribution towards a major project could be 10% of the overall project budget.
- Where there are opportunities for the project to be completed within 24 months of the funds being provided. Exceptions may be granted if there are extenuating circumstances such as delays to construction, supply chain issues etc.
- For which **alternative forms of funding are unavailable** or difficult to access.

AGL will generally not support:

- Organisations or activities that expose AGL to **health and safety, environmental, financial or reputational risk**
- Organisations or activities where the planned activities could be potentially **hazardous**(exception for emergency services)
- Organisations or activities that are **inconsistent with AGL's values**
- Organisations or activities that are **not lawful**
- **Political organisations or political campaigns**
- Where the project is considered to be the **sole responsibility of the Local, State or Federal Government**
- **Commercial entities**
- **Individuals** for personal benefit, including the support of travel, study or fundraising
- Projects or **groups located outside of the communities** that we operate in
- Activities that benefit direct or indirect **competitors of AGL**

- Activities that could be perceived as **divisive or discriminate** based on religion, race, gender, sexual orientation, etc.
- Activities which encourage the irresponsible use of **alcohol or gambling**
- Activities or programs that may **breach AGL's Code of Conduct** or regulatory, licensing or any other statutory commitments or obligations

Funds granted to successful applicants must be spent on the approved project within the agreed timeframe.

AGL reserves the right to make exceptions to these criteria.

AGL is not obliged to provide feedback about unsuccessful applications.

Recognition of AGL's contribution

AGL's focus is to identify initiatives that will leave a lasting contribution to the community. AGL will work with successful applicants to determine appropriate recognition based on the nature of the project.

For example, recognition could take place in the form of a recognition plaque on a building along with the opportunity to participate in an opening ceremony.

For other projects, it may be more appropriate to include recognition of AGL's contribution in a newsletter and or other online or print publication.

Although public recognition is not AGL's focus, a discussion regarding appropriate recognition can be undertaken with successful applicants.

Application process

All applications will be reviewed and assessed before a final decision is made.

Applications will be assessed based on the information provided in the application. The following process will be used in assessing applications:

- Applications will initially be assessed to ensure the eligibility criteria has been met and further information can be requested if required.
- Applications will be given a merit ranking on how well the application demonstrates the delivery of an event, program or initiative that provides benefits to the Camden, Campbelltown and Wollondilly regions.

Not every application that meets the assessment criteria will necessarily receive a grant.

Applicants may be contacted by AGL directly for the purpose of validating any aspect of the applicant's application.

The assessment process will begin once applications close.

These guidelines may be reviewed and amended at any time.

AGL reserves the right to make exceptions to this application process.

All decisions made by AGL are final.

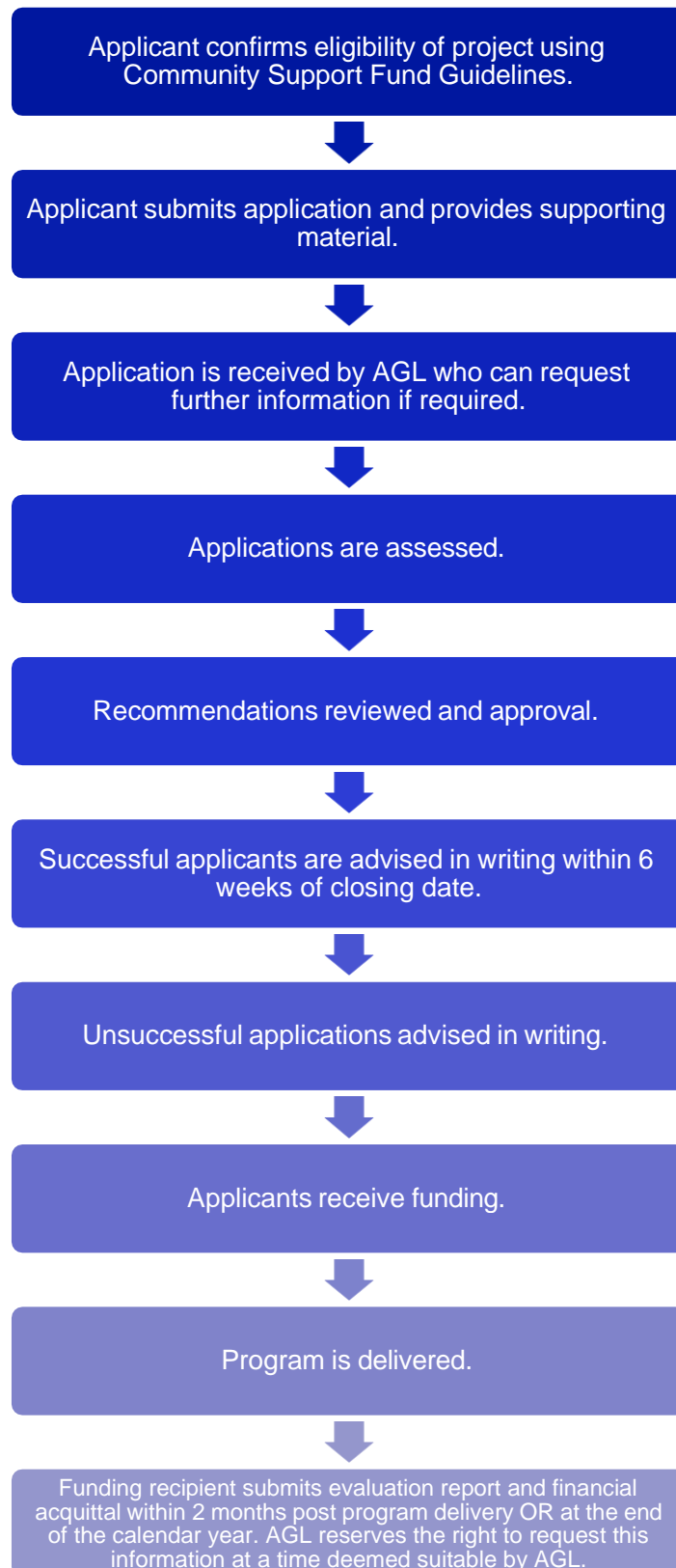


Successful Applicants

Successful applicants will receive a notification from AGL regarding the success of their application.

Unsuccessful Applicants

Unsuccessful applicants will receive a notification from AGL confirming the outcome of the application. AGL is not obliged to provide feedback about unsuccessful applications, however requests for feedback can be made by emailing AGLCommunity@agl.com.au.



Awarding grant funding and acquittal process

Awarding grant funding

All successful applicants will receive approved funding by electronic transfer.

Payment will only be addressed to the nominated organisation.

A remittance will be emailed to the contact person identified on the application form.

Any grant from the Community Support Fund includes any applicable GST

Use of funding

Any funding provided by the Community Support Fund must be spent on the approved project within the agreed timeframe.

If at any time the stated purpose and use of the funds cannot be completed in the manner described in the application, the recipient must advise AGL at AGLCommunity@agl.com.au. Funds are non-transferable.

Privacy and confidentiality

By completing the application form, the applicant and recipient agree to information being used by AGL for the purposes of assessing the application and if successful, providing a grant.

By completing the application form, applicants consent to AGL disclosing details of successful applicant's projects and the amounts granted to each successful applicant.

Evaluation and acquittal process

Recipients are encouraged to submit an evaluation report to AGL within two months of program completion OR at the end of each calendar year for the term of the project. AGL reserves the right to request this information at a time deemed suitable by AGL.

The evaluation report should include:

- A report on program activity.
- Benefits and beneficiaries.
- Evidence of the use of funds granted for the program (e.g. invoices).
- Copies of photos and promotional materials where possible.

It is the responsibility of the organisation to maintain a complete set of records for acquittal purposes.

Recipients are required to submit photos and or video as part of the acquittal process. It is a condition of your application that any images provided can be used by AGL to promote the Community Support Fund (including local media).

AGL reserves the right to request the return of any unspent funds as part of the acquittal process.

AGL reserves the right to undertake quality assurance checks on all implementing partners to ensure funding is spent in accordance with the Funding Agreement.



Application Form

Project/asset: AGL Camden Gas Project

Applicant Details

Key Contact

Name: _____

Position: _____

Phone: _____

Email address: _____

Postal address: _____

Organisation

ABN: _____

Name: _____

Registered address: _____

Email address: _____

Postal address: _____

Website: _____

Alternate Contact

Name: _____

Position: _____

Phone: _____

Email address: _____

Due Diligence

Have any of the Organisation's Directors, Principals and/or Board Members been served with a bankruptcy notice or directed a company that has been insolvent in the last five years? If so, please provide the details.

Please attach the organisation's latest business plan (if applicable).

Please provide a brief overview of your organisation or community group, identifying the goods and/or services provided to the local community.

Organisational goal/mission:

Formal legal status of organisation (tick box):

- Corporation
- Partnership
- Government entity
- Non-profit organisation
- Social enterprise
- Other (please specify)

How does your organisation currently fundraise?

Does your organisation have public liability insurance? Yes/No

(If successful, this may be requested at a future date)

Has your organisation received funding or support in kind from AGL in the past 12 months? Yes/no

Description	Amount or in-kind	Date



Details of Project or Initiative

Name of Initiative: _____

Location (which communities will be involved and how will the benefit from this program?):

Description of project or initiative:

Start date: _____ End date: _____

Explain in detail how your organisation will use the grant:

Program key facts:

1. How many people do you expect will directly benefit? _____
2. How will you measure success of the program? (e.g. number of attendees) _____

How does your program align with the AGL values of Care in every action, Integrity always, Better together, Deliver your best, and Shape tomorrow?

What key areas of focus does the initiative address (tick box)?

- € Education
- € Youth
- € Environment
- € Health, safety and wellbeing
- € Community infrastructure
- € Arts and culture
- € Economic development
- € Social welfare

How will it contribute to this/these areas?

Outline identified community need for the initiative:

Outline any professional advice sought throughout the development of the initiative:

Project Planning

Total amount requested from AGL (including GST):

Breakdown of spend:

Key activities	Start date	End date	Budget	Outcome
		Total budget (\$):		

Please note - evidence of expense, e.g. quotes, may be requested if successful.

Funding from other sources (outline other groups, organisations or people who will be involved in the program, and briefly describe their involvement or role):

What is the minimum amount of funding this program can be run with?

How will AGL be recognised for the support of this program? (Tick box)

- € Flyers, brochures, event programs
- € Local print media
- € Invitation to the event
- € Radio/TV
- € Printed merchandise
- € Signage
- € Acknowledgement in speeches/formalities
- € Other (please specify below)

Checklist and declaration

I have (tick boxes):

- € Read and understood the Community Support Fund application kit guidelines before completing this application.
- € Checked my organisation and project are eligible for assistance.
- € Checked the closing dates for funding.
- € Completed all sections of the application form.

- € Included all required documentation (where applicable) including the following:
 - € Evidence of your organisation's legal structure, executive committee members or governance documentation and financial capacity.
 - € Evidence of the program support by key community stakeholders.
 - € Evidence of current public liability insurance.
 - € Complete annual financial statements.
 - € Copy of annual report (if available).
 - € Copy of certificate of incorporation.
 - € Additional supporting information, e.g. quotes.
 - € Program communication plan.
 - € Program plan

- € Consent for AGL to use photos, reports, etc
- € Signed the declaration below.

Declaration:

I _____ (*name*) declare that to the best of my knowledge the information provided in this application is true and correct.

Signature: _____

Position: _____

Date:



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