

COMMUNITY CONSULTATIVE COMMITTEE
AGL - CAMDEN GAS PROJECT

MEETING NO.18

Held in the Conference Room, AGL RPPG Site on 22 November 2007 at 5pm

MINUTES

ATTENDANCE

Mrs Margaret MacDonald-Hill (MM)	Chair
CR David Funnell (DF)	Camden Council
Mrs Diane Gordon (DG)	Community Member - Camden
Mr Satish Narayan (SN)	Campbelltown City Council
Mr Richard Williams (RW)	Landcom Development Officer
Mr Mike Roy (MR)	AGL Gas Production (Camden) Pty Limited
Ms Siobhan Barry (SB)	AGL Gas Production (Camden) Pty Limited
Mr Aaron Clifton (AC)	AGL Gas Production (Camden) Pty Limited
Miss Wendy Thompson (WT)	AGL Gas Production (Camden) Pty Limited

APOLOGIES

Mr Shane Read (SR)	Wollondilly Shire Council
Mr David Hunt (DH)	Environmental Group Representative
Mrs Shirley Winn (SW)	Community Member
Mr John Milicic (JM)	Campbelltown City Council
Ms Carmen Osborne (CO)	Landcom Development Director
Mr Simon Hennings (SH)	Community Member
Mr David Kelly (DK)	AGL Gas Production (Camden) Pty Limited

ABSENT

Ms Sue McGarrity (SM)	Community Member
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Meeting Opened at 5.11pm

ITEM	DISCUSSION	ACTION/CLOSE OUT	DATE BY
1.0	Introduction		
18-1.1	Welcome by the Chair - MM. Margaret advised committee members that she is engaged by AGL as an independent chair.		
2.0	Apologies - As Above		
3.0	Last Meeting Minutes		
	Moved by DF, seconded MR		

4.0	Business Arising		
18-4.1	MM wrote to each member advising discussion on the frequency of meetings would take place at this meeting. SR, DH, SW, SH & JM, although apologies, confirmed their support to MM for the reduction in the number of meeting. Members discussed the option of reducing the meeting frequency to 3 times per year. An extraordinary meeting can be called as required.	<p>All members, with the exception of Sue McGarrity agreed, to 3 times per year frequency. <i>(Sue McGarrity was not present at this meeting, was absent the previous meetings. Last present at a meeting Aug/2006).</i> MM to check her interest on being a member of the committee</p> <p>Dates for 2008 are scheduled as the 4th Thursday in the following months:</p> <p>27 March 2008 24 July 2008 27 November 2008</p> <p>Agenda and Previous meeting minutes to be emailed to members as requested. Members who wish to receive meeting correspondence by email to advise MM or WT of their email address.</p>	Before next meeting
5.0	Correspondence		
18-5.1	<i>Correspondence Out</i> 21/08/07 - MM Letter to all members requesting consideration for reduction in frequency of meetings		
18-5.2	<i>Correspondence In</i> 27/08/07 - Letter from John Milicic agreeing to the proposed reduction in meetings. Requested a copy of previous meeting minutes.	WT - Copy of meeting minutes posted to John Milicic. Address details tabled at meeting to ensure accurate records are maintained.	
18-5.3	26/09/07 - Letter from Siobhan Barry advising of Spring Farm/Menangle Park public display information, and newsletter of Camden Project information. - sent to all members		
6.0	Reports on AGL's operations and future plans		
18-6.1	Site Induction MR - The new access road to the site is in, but is still under construction, all members were asked to drive carefully, especially in the wet today. Site amenities and emergency response plans were advised to all members.		

<p>18-6.2</p> <p>18-6.3</p> <p>18-6.4</p> <p>18-6.5</p> <p>18-6.6</p> <p>18-6.7</p> <p>18-6.8</p>	<p>HSE Field Compliance</p> <p>AC – AGL has had a meeting with DECC (EPA) to update and improve Environment Protection Licence details to reflect current business operations, including addition of new wells.</p> <p>AC – National Pollutant Inventory reports have been submitted to the DECC for air emissions from RPGP and RBTP.</p> <p>AC – AGL has cancelled its Dangerous Goods Licence for the RBTP butane tank. AGL now holds no Dangerous Goods licences. The Butane tank has been removed.</p> <p>AC – URS has been appointed to assist AGL with writing the Annual Environmental Performance Report. This report is now in final draft stage.</p> <p>AC – Quarterly noise monitoring at the RPGP site has been undertaken and all results were compliant with the inclusion of additional compressors operating.</p> <p>AC – Quarterly air emissions are being monitored at RPGP.</p> <p>AC – Annual Returns Report has been submitted to the DECC for RBTP licence.</p>		
<p>18-6.9</p> <p>18-6.10</p> <p>18-6.11</p> <p>18-6.12</p> <p>18-6.13</p> <p>18-6.14</p>	<p>Operations</p> <p>MR – The RPGP access road is 95% complete. 2200 native trees have been planted along the road and the grass is growing. This will leave a nice professional and safe access for the AGL entrance.</p> <p>MR – AGL has continued drilling 4 more wells and 2 core hole wells. We are onto our 3rd horizontal well and will continue drilling next year.</p> <p>MR – We have completed a 17 well frac campaign this year, and will finish 2-3 wells in late January. This has been undertaken incident free.</p> <p>MR – AGL has completed the initial site rehabilitation for 5 EMAI well sites.</p> <p>MR – An in house gas gathering line rehabilitation audit for EM and RB wells has been undertaken.</p> <p>MR – AGL has commenced a 12 month Safe Driving Program with all staff including workshop seminars, risk assessment for driving on private and public roads, and AGL is being assisted with this by</p>		

	the Driving Institute of Australia.		
18-6.15	MR – An employee was involved in a serious motor vehicle accident this week. A contributing factor appears to be diesel on the road.		
18-6.16	MR – Extensive safety training courses are being undertaken in HSE Management Systems, including OH&S Risk Management, Manual Handling, WorkCover Underground and Overhead Utilities.		
18-6.17	MR – With the Equine Influenza quarantine requirements, all AGL vehicles undertake a disinfectant wash down of rims and wheel arches prior to accessing properties. Spray stations have been set up at access points to properties and foot baths are also available on some properties. Disinfectant hand wash is also available in each vehicle for staff use prior to entering and when leaving each property. AGL has a Safety is First Culture.		
7.0	General Business		
18-7.1	SB – Spring Farm / Menangle Park Project Application. The public display exhibition was from 26/09 to 29/10 (5 weeks). 16 submissions were received. The issues have been provided to AGL by the Department of Planning and AGL are preparing their responses. The information provided should be available on the Department of Planning's website.		
8.0	Next Meeting		
	27 March 2008 AGL would like to wish all members a Merry Christmas and thank them for their attendance at meetings and their participation.		
	Meeting Closed 5.55pm		

Note:

- Item numbering in column one shows the meeting number first then the section number to allow for the actions to be tracked for close out.
- Items in **BOLD** are the comments made to close out an action raised in a previous meeting.