



Project:	Coopers Gap Wind Farm
Meeting No:	10
Date:	Thursday 21 March 2013
Venue and Time:	Jandowae Library
Document:	Meeting notes and actions
Chair/Facilitator:	Kath Elliott, (KE)
Minutes:	Rosa Han (RH), AGL
AGL representatives:	Evan Carless (EC) Project Manager Amanda Shaw (AS) Community Engagement Manager
Committee Members:	Ian Schafferius, Participating landowner
	Sue Sinnamon, Participating landowner
	Cyril Stewart, Coopers Gap Wind Farm Supporters
	Ashley Perkins, Western Downs Regional Council
	Mick Cosgrove, Neighbour
	Tony Brame, Economic Development and Tourism for WDRC
	Gregory Taffe, Kingaroy Chamber of Commerce
Apologies:	Mal Collinge, Local Aboriginal Elder
	Neil French, Neighbour
	Chris Du Plessis, South Burnett Regional Council
	Tom Hoare, Coopers Gap Wind Farm Supporters
	Andrew O'Conner, Neighbour
Community observers in attendance:	Approximately 5

- > Being Australia's largest private owner and operator of renewable energy assets
- > Gaining accreditation under the National GreenPower Accreditation Program for AGL Green Energy®, AGL Green Living® and AGL Green Spirit
- > Being selected as a constituent of the FTSE4Good Index Series

Meeting Minutes

Item	Action
<p>1. Welcome</p> <p>Amanda Shaw (AS) commenced chairing the meeting and Evan Carless (EC) commenced minute taking as Kath Elliott (KE) and Rosa Han (RH) were delayed.</p> <p>Apologies from the following CCC members for this meeting were:</p> <ul style="list-style-type: none"> • Tom Hoare • Neil French • Andrew O’Conner • Chris DuPlessis <p>Mal Collinge was noted as absent.</p> <p>It was noted that Jane Holdsworth was no longer working for WDRC and Ashley Perkins (AP) would be replacing Jane on the CCC. AP noted he was uncertain if someone else would be replacing Jane’s position in the longer term.</p> <p>EC asked the committee if there were any objections with Ashley joining the committee. There were no objections raised.</p> <p>The February 2013 meeting minutes were accepted with no changes.</p> <p>A committee member noted he thought Andrew O’Conner had not received notification about the CCC meeting. AS confirmed that an email had been sent to him with the details of the meeting.</p> <p>KE and RH arrived at 1.10pm and apologised about the delay.</p> <p>KE confirmed that she had contacted Andrew O’Conner about the meeting and he had given his apologies. In his absence, Andrew requested for the following two questions to be raised about traffic:</p> <ol style="list-style-type: none"> 1. Would it be possible to make some restrictions around the school bus route and timetable? 2. What would the plan be to control construction workers in light vehicles and small trucks? <p>It was noted by the presenter Albert Kwong (AK) that these two issues are addressed in the presentation however the detailed traffic management plan would also need to incorporate these items.</p>	

2. High level discussion about traffic, Albert Kwong (AK), AECOM

Refer to PowerPoint presentation titled '*Traffic and Transport Assessments*' available on the project micro site on the Community Matters page.

EC noted that the figures detailed in the presentation are all estimates that have been based on previous AGL wind farm projects.

Questions from CCC:

Q1. Where are you planning on obtaining the water from during construction?

A1. EC advised it is not known at this stage. Water could be brought onto site via roads or it could possibly be obtained on site subject to the relevant agreements being in place.

It was noted by a number of CCC members that they believed the water would not be able to be obtained on site.

AK noted the figures in the presentation were based on the assumption that all water will be brought on site via road.

Q2. Will the trucks be travelling during the day or night?

A2. Subject to the relevant road authority approvals, it is likely the majority of vehicles will be travelling during the day however some over-dimensional vehicles may be brought in at night. It was noted the appropriate mitigation measures would need to be implemented, in consultation with the community and road authority, to minimise any potential impact.

EC noted that with the over dimensional loads, the preference would be for them to arrive on site in time to be unloaded at the start of the workers shift.

Q3. Do you need to build the roads before you build the concrete pads?

A3. Yes, access roads will need to be created before construction of the pads can commence.

Q4. Are the figures on slides 34-37 one-way or two-way?

A4. These are two way trips. *Post meeting minute: The column title has been amended to make this clearer. In addition, the traffic volumes have been rounded up to the nearest two trips (two-way trips).*

<p>Q5. Will this volume of traffic be occurring every day?</p> <p>A5. No, these numbers show the expected traffic movements during the peak construction stage.</p> <p>A CCC member noted that the majority of the traffic movements are the workers coming to/from the site. It was noted if the workers car pool, the number of traffic movements can be significantly reduced.</p> <p>Q6 Will local residents be notified about oversized and night time deliveries?</p> <p>A6. Suitable communication protocols will need to be in place to ensure the community are appropriately informed in advance of oversized/ night time deliveries. These protocols will be detailed in the Traffic Management Plan.</p> <p>Q7. What about the cattle grids on the roads? The landowners are responsible for these.</p> <p>EC advised that AGL recognises these cattle grids are privately owned. The appropriate mitigation measures will be in place to ensure they are not damaged.</p> <p>Q8. What is the maximum weight per axle?</p> <p>A8. Albert to investigate further. AGL to report back to the committee</p>	<p>EC to provide information on maximum weight per axle</p>
<p>3. Proposed Community Fund, Kath Elliott (KE) and Amanda Shaw (AS)</p> <p>A discussion was held with the community about the proposed community fund. AS reiterated that no community fund has been approved at this stage however once a wind farm is operational, there is typically a community fund available. AS noted often an amount of money is also available for community initiatives during the construction period.</p> <p>It was noted the information discussed today would help assist AGL in the development of the terms of reference for the community fund.</p> <p>Key topics discussed were:</p> <ul style="list-style-type: none"> • Governance of the fund • Fund criteria <p>A separate document is being prepared that summarises what was discussed in this section of the meeting. This will be circulated to the committee for their comment prior to the April meeting.</p>	<p>AS to circulate summary document once it is available.</p>

4. Further information about construction jobs on other AGL wind farms, Evan Carless (EC)

EC noted that after the last CCC meeting, he sought further clarification from the AGL Macarthur Wind Farm Construction Manager about the following:

- Types of jobs
- Number of jobs
- Likely jobs to be available in this region

Note: The figures detailed below are estimated and based on what is anticipated to be required for the Coopers Gap project. The jobs listed below are those that are expected to be filled by local people.

These figures are based on what jobs were required at the Macarthur Wind Farm and also take into consideration the difference in size and site conditions between the Macarthur Wind Farm and the proposed Coopers Gap Wind Farm.

- Road building (equipment plus operators):
 - 4 graders
 - 6 excavators
 - 2 dozers
 - 10 truck and dog
 - 2 water trucks
- Concreting:
 - Crew of 10 for concreting
 - 2 concrete pumps
 - 10 concrete agitator trucks
 - EC noted that there are other jobs involved with concrete however due to the special skill set involved in these roles, they may not be able to be sourced locally.
- Survey and geotec:
 - 2 people
- Local fencing contractors:
 - 2 people
- Supply of sand and aggregate and road materials:
 - Quarry supplies
- Turbine erection:
 - 6 people for fitters and riggers
 - 6 trades assistance
 - 2 small cranes
 - Front and rear pilot vehicles (for turbine delivery)

- Light commercial building/ electrics/ plumbing for temporary site offices and permanent office / workshops:
 - 10 people for carpentry, building, commercial and domestic plumbing and electrics
- Site support:
 - 10 people for office administration and 'peggys'
- Vehicle maintenance and heavy vehicle maintenance:
 - 2 mechanics/ diesel fitters
 - People to fuel up all equipment
- Other job opportunities also include:
 - On site canteens (In Macarthur, there were over 400 workers during the peak construction stage. For Coopers Gap it is expected there will be a peak construction workforce of about 350 workers, with a typical workforce size of around 200)
 - Accommodation for workers who are not local
 - Replacement of safety clothes and work wear
 - Hardware supplies
- Operation stage (25 years and possibly beyond):
 - Is expected that there will be 16 local people employed full time to maintain and operate the wind farm – primarily mechanical fitters and electricians
 - EC noted that from experience, these positions are filled by local residents or people who are from the area and moved away and want to come back to live.
 - It is also likely that the turbine company will establish a warehouse.

EC explained that once the tenders go out, the tenderers will look in the local area to start to identify the available skills and operating businesses. Once the contract is signed, the tenderer will start signing up people/businesses.

EC noted local businesses and individuals who are interested in the project should make it as easy as possible for the contractor to engage with them.

He also noted that when we are closer to the tender stage, any local businesses and interested individuals should submit their business capability statement or individual capability statement to AGL. This will then be provided to the tenderer.

AS noted some expressions of interest have already been sent to AGL via the project micro site. These are all being saved and will be passed onto the contractor at the relevant time.

5. Potential trip to AGL's Hallett Wind farms, Amanda Shaw (AS)

AS asked which committee members would be interested in attending a trip to the Hallett Wind Farms. She noted that attendees would need to commit to being away for three days. A high level of interest was expressed amongst the committee members.

AS proposed w/c 29 April and w/c 27 May as two potential dates. Interested CCC members noted their preference was for the trip to be held in late May.

AS noted that the itinerary for the trip will be led by AGL and invitations will be sent shortly.

A member suggested the trip should include meeting with Andy Thomas, a turbine host at one of the Hallett Wind Farms. AS said this suggestion would be considered.

It was noted that an invitation for the trip will be extended to CCC members, turbine hosts as well as representatives from the Concerned Citizens Group. It was suggested by some CCC members that two positions on the trip should be made available for the Concerned Citizens Group.

AS noted that the Hallett trip would replace the CCC meeting in May 2013. No objections were raised.

6. Close

The next CCC meeting to be held at the Cooranga North Hall on Thursday, 18 April from 1pm to 4pm.

AS noted that property values is a topic for a future agenda item and this will be arranged subject to availability of the presenter.

Other suggested topics that the committee raised include:

- A refined discussion around the community fund (once document is finalised)
- Logistics of the Hallett trip
- Update on the project

AS also noted that at a previous meeting it was suggested that Rhys from AECOM should re-present his noise presentation to the new CCC members. It was agreed that this repeat session will be postponed until the June 2013 meeting as some new members aren't available for the April 2013 meeting. This repeat session will be held immediately prior to the June CCC meeting.

It was noted that Mal Collinge was having difficulty attending meetings and the committee requested that the Chair contact him regarding his membership.