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<b>Meeting</b>	Coopers Gap Wind Farm at Cooranga North – Community Consultative Committee
<b>Meeting no</b>	25
<b>Venue</b>	Cooranga North Memorial Hall, Cooranga North
<b>Time</b>	4:00pm
<b>Date</b>	23 November 2017
<b>Chair</b>	Rob Hart
<b>Attendees</b>	<u>AGL</u> : Tim Knill (Construction Manager AGL), Ray King (Site Representative AGL), Clare Wilkes-Mildren (Government and Community AGL), Han Tay (Senior Project Controller AGL)  <u>Committee Members</u> : Neil French, Mick Cosgrove, Cyril Stewart, Bill Sparkes, Jim Scutt, Tom Hoare, Russell Glode.  Rob Hart (Independent Chair),_Amanda Maurice (Consultant – minutes), Findlay and Alice Sharp, Dafyd Martindale, Phil & Carmel Trebbin, Greg Pott, Joy & Rob Barron, Michelle Davis, Harry & Judy Pickering, Val Stewart, Paul Burstighaus, Nick Harrig, Troy Perfrement, Ian Maben, WH Gooderham, Jade Wenham, Ben Bice, Mark Bice, Sean & Christine Morrissey, Celeste Nelson (JBCG), Katrina McLaughlin, Laurent & Barry Glode, Luke Taylor (GE CATCON)
<b>Apologies</b>	none noted

## Meeting Minutes

### 1 Welcome

Rob Hart, Independent Chair

- Rob opened the meeting at 4.10pm and welcomed Committee members, guests and community to the meeting.
- No apologies were noted.
- No conflicts of interest were raised.

### 2 Minutes previous meeting

*Mick Cosgrove moved: That the minutes from the meeting 31 August 2017 were a true and accurate record.*

*Carried*



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#### Action Items

- Flight Path: The aviation hazard report has been added to the AGL project website; <https://www.agl.com.au/about-agl/how-we-source-energy/renewable-energy/coopers-gap-wind-farm>
- Communication: Construction status updates have commenced being issued in the form of a quarterly newsletter.
- Supplier: CATCON contact details are on the AGL website for supplier contact
- Roads: Routes are currently being assessed for wind turbine components coming to site. There are two main routes past Toowoomba. Either or both could be utilized for the project. Discussions continue with Council and DTMR, road mitigation plans need to be accepted and the road impact assessment needs to be submitted.
- Community Fund: Successful recipients of the first round were announced during this meeting.
- Community Fund: The previous minutes were checked to see if anything regarding the Community Fund had already been decided, Nothing of relevance was found
- Solar: Ray's contact details were circulated for landholder contact. However, AGL is reluctant to provide personal email addresses on it's web site. Anyone from the AGL team can be contacted via the generic project email address on the web site.
- Solar: The process of engaging with landholders is underway and so far there have been no issues with the capacity of Ergon lines and transformers.
- Mobile Phone Coverage: A feasibility study on the mobile phone tower is being undertaken by Telstra on behalf of GE Catcon, to see if they can utilize the met masts on site. Feedback from Telstra should be received by late January 2018. There should be an update at the next community meeting.

**Q: What are you seeking for mobile coverage? Rob asked to Luke Taylor.**

A: We are looking for minimum of coverage for site area. Hoping to incorporate larger area. Need feedback from Telstra about potential coverage area

**Q: Will the telecommunications solution be permanent? Rob asked to Luke Taylor.**

A: Yes, that is the intention, for the project lifetime of 25 years



### 3 Project Status Update

Tim Knill, AGL Construction Project Manager

(refer to presentation attached)

- Tim introduced the project team from AECOM – Lucy Carrigg and Paul Burstinhaus
- Review of the Project timeline
- Photo and explanation of foundation of turbine at Silverton Wind Farm, comparable size to Coopers Gap Wind Farm turbines
- Video shown of a GE Turbine in the Netherlands demonstrating the assembly steps, and highlights the size and scale of the turbines

### 4 Construction Update

Luke Taylor, GE-Catcon Project Manager

There is a large design component to this project.

Between now and Christmas there will be geotechnical investigation work at each turbine location, cultural heritage surveys, ecological, flora & fauna assessments

The meet-the-contractor events have been held in three locations. Attendance & feedback were very good from the three events and strong expressions of interest were received.

The tender process has begun for some items, it will be an ongoing process and packages will get bigger as it continues. A regional Contractor won the tender for the first lot of earthworks at the substation.

**Q: Which local roads will you use & what is policy on condition of roads for project usage?**

A: This depends on Council. On previous projects Council has maintained roads on our behalf. In other cases, Council has asked us to arrange road maintenance ourselves. Before a decision is made there will be a road condition report and assessment of likely impact from project usage.

As a project philosophy, roads must be in no worse condition afterwards then when the project started.

**Q: Two of those roads are state roads, have they made any commitment to maintaining the condition of Bunya Hwy and the road to Jandowae?**

A: We have had discussions with DTMR and will continue through there process. Nothing oversize can go through without a permit.

We will submit an assessment & condition report for the asset owner for acceptance prior to project commencing.



The project impact on state controlled roads will be a small. The traffic usage on non-bitumen roads close to the site will generate the greater impacts.

Clare has met with the Director General of TMR regarding this issue and has requested that he go out and see roads first hand to understand the need for a greater commitment to long term maintenance.

**Q: What are CATCON's protocols on notification of entry and weed management? There is a lovegrass problem in Kingaroy shire.**

A: The Land Access property management plan will be discussed in the coming months with each landholder. It will cover things like notification, gates, timeframes, weed management etc.

**Q: What about the protocols for the Geotech work currently being conducted?**

A: The Weed management protocol is that machines must be inspected and signed off by supervisor. If they aren't clean they must be cleaned before entry to a property.

**Q: Where is washdown facility?**

A: In Kingaroy

**Q: What about where there is lovegrass between the road and the property? I.e. contractors travelling through lovegrass between the main road and farm gate.**

A: The suggested solution was that the area has to be sprayed to kill the seed as part of a regular program as seeds lay dormant for many years.

Action: Weed Management protocol to be circulated.

**Q: Jim Scutt: On Friday a vehicle entered property without an access request. He appeared to be a surveyor. What was doing accessing the property?**

**Q: What is the best process for landowner if property is accessed without authority?**

A: Contact Luke Taylor, Andrew O'Connor or Ray with as many details as possible.

Action: Contact details of Andrew O'Connor (Site Manager) and Ray to be circulated with the minutes for landholders to make contact as required.

**Q: Jim Scutt: Has a new noise assessment been done for the changes in tower locations? And other impacts including shadow flicker? On last map, 3 towers were located within 1.5kms of the dwelling.**



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A: Number of constraints, all new locations have been checked. All conform to the Qld Wind Farm Code and Development Approval.

Action: Check proximity to turbines from residence of potentially impacted landholder Will Tarry.

Action: Confirm 1.5km set back requirements have been achieved for Jim Scutt's house.

## 5 Community Update

Clare Wilkes, AGL Government & Community Relations

Ray King, AGL Site Representative

Homes within 2 kms of the wind farm are eligible for the Solar Program. We calculate this to be about 30 dwellings. Around 11 are going through now, 1 is complete and 3 are currently being installed. Ray has met with around half of those eligible for the program. He will see all by Christmas, by March 2018 it is expected that all the solar systems will be installed.

Clare's role involves government and community, around election time the government is in caretaker mode so there are things that can and can't be done during this time.

Clare met with the Director General of DTMR to advocate for improvement to local roads. She will follow up with him to drive him around to see the roads first-hand before construction begins.

Q: Can you take the DG of DTMR to see the gravel section of Niagara Rd?

A: Yes, we need a couple of locals to go on the drive around to ensure we show all the relevant roads

Telecommunications are a very important part of contract negotiations and contact has been made with a person of influence within Telstra. This Telstra contact will be asked to attend Jim's property to look at landline issues.

After receiving correspondence from Clare, David Littleproud has pledged his support at all levels for improvement of telecoms in the area. GE are the designers and long term operators of the wind farm, and are supportive of telecom improvement in the area.

Silverton Wind Farm is about 6 months ahead of Coopers Gap in their project progress and it is attracting a lot of attention in the region due to the size and scale of infrastructure.

TSBE have been communicating with 2 Council areas (Western Downs and South Burnett). They are communicating and connecting with businesses, linking the supply chain for the project.



## 6 Community Fund Update

Tim Knill, AGL Coopers Gap Wind Farm Project Construction Manager

The first round of the Community Fund recently wrapped up. The successful recipients can be viewed on the AGL website. A new round will open up in April 2018 and every six months after during the construction phase. They will be advertised in local papers.

The Community Fund Panel, for the first round, consisted of Clare Wilkes, Neil French, Mick Cosgrove and Ray King.

Council has requested that funds be spent in the vicinity of the wind farm site, particularly the 3 local towns Kumbia, Bell and Jandowae.

Motion: that the Community Fund caters to the Kumbia, Bell, Jandowae area only.

*Moved by Neil French*

*Seconded by Mick Cosgrove*

*carried*

Motion – To continue with the existing four representatives for the Community Fund Panel.

*Moved by Neil French*

*Seconded by Mick Cosgrove*

*carried*

## 7 CCC Construction Phase

Rob Hart, Independent Chair

The committee was designed for pre-construction. A motion was moved to continue forward with the existing committee members.

**Q: Does anyone want to nominate for the committee or step down?**

No response

*carried*

## 8 General Business and Q&A

Celeste Nelson provided feedback on the grant application that the application process was somewhat difficult and very time consuming.

**Q: Can the process be reviewed and simplified?**

A: Tim – yes, it will be reviewed and improved to better suit applicants.



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**Q: What is the accommodation policy for workers?**

A: Luke - To integrate in to the community wherever possible by firstly engaging local people and secondly offering a living away from home allowance and a list of local accommodation providers if workers are coming in.

Mick said that he was pleased that the Community Fund was being kept local. He thanked AGL for the solar panels being installed and is pleased to see local people receiving some benefit, and that local people are being employed.

**Q: Is the possibility of landlines being cutoff by Telstra fact or fiction?**

A: It had been raised at the last meeting and Clare is following it up. It may be tied to NBN roll out.

Action: Clare to circulate information on the possibility of landlines being cut off.

Celeste Nelson thanked AGL and GE CATCON for coming to Jandowae and holding the 'Meet the Constructors' meeting. It was very well attended (approx. 60 people) and all very positive feedback.

Greg Taffe from Go Green Solar thanked AGL for supporting local business by giving his company the opportunity to supply and install solar systems around the wind farm site.

**9 Next meeting and close**

- Tentative date & time: in 3 months' time, late Feb 2018
- The next newsletter will be issued in January 2018.

Close at 5.30pm



Item	Discussion	
1	<b>Weed Management</b> Action: Weed Protocol to be circulated	Tim Knill
2	<b>Communication</b> Action: Contact details of Andrew (site manager) and Ray to be circulated with the minutes for landholders to make contact as required	Clare Wilkes
3	<b>Turbine Location</b> Action: Check proximity to turbines from residence of potentially impacted landholder Will Tarry.	Tim Knill
4	<b>Noise modelling</b> Action: Confirm that 1.5km setback requirements have been achieved for Jim Scutt's house.	Tim Knill
5	<b>Telecommunications</b> Action: Clare to circulate information on the possibility of landlines being cut off	Clare Wilkes