



Legal Notice: Please note that this document is only a reflection of the comments, questions and conversations that occurred during the meeting. All comments captured have been paraphrased.

Project	Newcastle Gas Storage Facility	From	Sue Hogan
Subject	Community Consultative Committee		
Date/Time	Wednesday 4 February 2014		
Venue	Hunter Region Botanic Gardens 11:00am – 12:30pm		
Copies to	All attendees and apologies		
Attendees	Barbara Campany – Facilitator (GHD) Clr Geoff Dingle – Port Stephens Council Gino Bortolotto – Worley Parsons Jacqui Ashby – Port Stephens Council Jill Dean - Native Animal Trust Fund Kirby Morrison – Hunter Water Matthew Callanan – AGL Operations Manager Megan Hewson – AGL NGSF Site Administrator Mick Cook – Hunter Region Botanic Gardens Naomi Rowe – AGL Community Relations Manager Peter Rains – Tomago Van Park Sue Hogan – AGL Project Administrator Steve Carter – AGL Acting Operations Manager Robyn Parker - Tomago Aluminium Company Tim Knill – AGL Project Manager Warren Brooks – Community Representative	Apologies	Kevin Stokes - Hunter Region Botanic Gardens Brett Hayward – AGL Environment Manager David Hough – Newcastle City Council Rhys Blackmore – Hunter Water Declan Clausen - Hunter Water



Topic	Action
<p>1. Welcome and acceptance of previous meeting minutes</p> <ul style="list-style-type: none">▶ BC acknowledged traditional owners and welcomed all members and visitors.▶ Minutes from the previous meeting were accepted.	<p><i>Accepted minutes to be placed on AGL website</i></p>
<p>2. Meeting Agenda</p> <ul style="list-style-type: none">▶ Welcome by facilitator, acceptance of the previous meeting minutes.▶ Actions from the previous meeting▶ Project update including timeline and 3 month forecast of activities<ul style="list-style-type: none">• Introduce Steve Carter, NGSF Operations Manager▶ MHF Update▶ CCC new terms of reference▶ Q & As▶ General business▶ Confirmation of 2015 meeting dates.▶ Close of formal proceedings.	
<p>3. Action items from the last meeting</p> <ul style="list-style-type: none">▶ BC reviewed the actions from last meeting.	
<p>4. Project update including 12 month forecast</p> <ul style="list-style-type: none">▶ TK provided an update on the project via a powerpoint presentation and a brief overview of the project<ul style="list-style-type: none">• refer to presentation.	
<p>5. Environment Update</p> <ul style="list-style-type: none">▶ TK provided an update on environment on behalf of Brett Hayward via a powerpoint presentation<ul style="list-style-type: none">• refer to presentation.	
<p>6. MHF update</p>	



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- ▶ MC provided an update on the project via a powerpoint presentation and a brief overview of the MHF activities.
 - refer to Matthew's presentation.

GD: Previous locations have experienced fires and everyone was ordered offsite including the people who knew how to operate the site. How do we intend to work with the Fire Brigade?

MC: Fire Brigade recognise AGL are the experts and need the technical support from people on site. Joint training exercises with Emergency Services are being scheduled.

WB: During recent bush fires TAC weren't able to evacuate the site but the Police who arrived were poorly informed and advised all staff to evacuate. This issue has been followed up.

WB recommends continued education, sharing of information and participate in regular exercises to cover off change of personnel. Without the education of emergency services, key trained personnel will be evacuated instead of remaining on site.

WB: Is there another MHF site within Port Stephens?

MC: Toll storage facility is the only other MHF site within Port Stephens.

Training will be frequent, two exercises will occur prior to Operation then every 3-6 months.



7. Community update

NR provided an update on the project via a powerpoint presentation and a brief overview of the Terms of Reference activities.

NR asked the group how frequent the meetings should be.

The CCC noted the meetings during Operations would only be required twice a year.

NR invited CCC members to forward her any recommendations for more local representatives from the local area.

WB: from the safety aspect there tends to be a 2 way street by being active in the group and by AGL creating an environment for the group to engage.

NR: Recommended for the membership of future CCC members to come from a business background ie. local business chambers as they are ultimately linked by the impact of security of gas supplies.

JA: Very little on work remains on the environmental issues so someone else within the council may be more suitable to join the CCC in future.

KB: HunterWater initial interest was in the drinking water, this is no longer the right forum and environmental issues.

BC: The CCC meetings bring together a high level of information and AGL remains transparent. Twice a year meeting is a good way to continue transparency.

GD: Was invited to talk to the AGL Safety, Sustainability and Corporate Responsibility Committee (SSCR) and was asked how we improve our relationship and the community's perception of AGL within the local community. GD was initially anti the NGSF project but suggested parts of the AGL organization looking after CSG should look at how the NGSF has been managed. This CCC Group has been good and a success, it has had wider ramifications when the CCC go out to people as discuss with other community members.

NR: Honest robust feedback was requested by the SSCR, Mick Cook, Jill Dean and Geoff Dingle invited last year on 9/9/14.

NR: New Terms of Reference to be sent to NGSF CCC for feedback.

NR: On Thursday 28th January we received the 2nd year results of the Economic Benefits assessment for the construction phase only. NR provided some high level points from the report.



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PR: How many employees will working at the facility when it's Operational?

NR: 16 Employees plus suppliers.

8. Q & A

9. General business

MC: thanked AGL for the ride on lawn mower. Very appreciative of the donation by AGL.

NR: The 2015 Community Grants program will be advertised in the Port Stephens Examiner shortly and open on 5th March. Presentation will be held at 6th May 2015.

10. Next meeting

Close of formal proceedings. 12:30pm.

Next meeting to be held on 6th May 2015 from 10.30am at the Hunter Region Botanic Gardens.

11. Confirmed dates for 2015:

4th November
