



**Legal Notice: Please note that this document is only a reflection of the comments, questions and conversations that occurred during the meeting. All comments captured have been paraphrased.**

Project	Newcastle Gas Storage Facility	From	Aaron Klasen
Subject	Community Consultative Committee	Tel	02 4910 7787
Date/Time	Wednesday 8 May 2013	Ref No	21/20596
Venue	Hunter Region Botanic Gardens 11:00am – 12:00pm		
Copies to	All attendees and apologies		
Attendees	Marc Fitton – Tomago Aluminium Company Clr Geoff Dingle – Port Stephens Council David Hough – Newcastle City Council Mick Cook – Hunter Region Botanic Gardens Peter Rains – Tomago Van Park Jacqui Ashby – Port Stephens Council Terry Bryden - Visitor Tim Knill – AGL Project Manager Naomi Rowe – AGL Community Relations Manager Gino Bortolotto – Worley Parsons Aaron Clifton – AGL Environment Manager Barbara Company – Facilitator (GHD) Aaron Klasen – Support (GHD)	Apologies	Audrey Koosman – Native Animal Trust Fund Warren Brooks – Tomago Aluminium Company Kirby Morrison – Hunter Water Declan Clausen – Hunter Water Rhys Blackmore – Hunter Water

Topic	Action
<b>1. Tour of NGSF site</b>  9:30am – 11:00am  CCC members attended tour of NGSF site, guided by AGL project team.	
<b>2. Welcome and acceptance of previous meeting minutes</b> BC welcomed new members Mick Cook, replacing Jan Noble from the Hunter Region Botanic Gardens, and Jacqui Ashby from Port Stephens Council.  Minutes from the previous meeting were accepted.	<b><i>Accepted minutes to be placed on AGL website</i></b>
<b>3. Previous meeting and review of action items</b>  NR went over actions from last meeting. The response to each action is listed in the table below.	<b><i>AGL to add Jacqui Ashby to CCC invite list.</i></b>



Item	Details	Complete	Notes
<b>1.</b>	<b>Newcastle Council and gas easement</b>		
	TK to follow-up with Newcastle Council regarding the gas easement.	Yes	<ul style="list-style-type: none"><li>TK to discuss this with DH after the conclusion of the meeting.</li></ul>
<b>2.</b>	<b>CCC meeting date changes</b>		
	AGL to issue calendar invite to reflect change of dates for CCC meetings.	Yes	<ul style="list-style-type: none"><li>Calendar invite issued to CCC members on 8 April 2013.</li></ul>
<b>3.</b>	<b>Site visit</b>		
	AGL to arrange site visit and issue invites to CCC.	Yes	<ul style="list-style-type: none"><li>Site visit held 8 May 2013.</li><li>NR mentioned that another site visit may be arranged once construction progresses further.</li></ul>
<b>4.</b>	<b>Follow-up with non-attending members</b>		
	BC to contact non-attending members and seek feedback.	Yes	<ul style="list-style-type: none"><li>BC completed action.</li></ul>

#### 4. Project update including 12 month forecast

TK provided an update of the project summarised in a short presentation. Presentation has been attached.

- GD asked if AGL still odourise the gas. TK stated that the gas was still odourised.
- TK said that they are planning to commission the facility in 2015.
- TK explained that when complete, the tank could hold enough gas to supply the Newcastle/Hunter region for approximately 2 weeks.
- TK noted that within approximately one month, the ring beam foundation will be complete and the work on the tank proper could begin.
- TK also noted that the foundation work for the process area would continue in the short to medium term.
- TK mentioned that AGL will take over the gas access track shortly from CBI.
- TK announced that work on the gas pipeline was not likely to commence until August 2013, at the earliest.



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## 5. Q & A

- ▶ NR asked AC to explain some of the upcoming non-audible out of hours works.
- ▶ AC stated that the project approval only allowed for audible works to be conducted between 7am and 6pm, Monday to Friday, and between 8am and 1pm on Saturdays. The project does not have approval to conduct audible works on Sundays or public holidays.
- ▶ AC explained that the Department of Planning and Infrastructure and the Environment Protection Agency recognise that sometimes inaudible works are required outside of these hours. He explained that in these instances, AGL would be required to complete an out of hours work protocol to be able to conduct works outside of normal construction hours. It was mentioned that if the works were inaudible to the nearest sensitive receivers, they could be authorised to conduct these. However, if the works were predicted to be audible, the work would require secondary approval, typically from the Director General.
- ▶ AC explained to the CCC that AGL would be responsible for notifying the community and the nearest sensitive receivers of such audible work. He went on to indicate that inaudible work had only been undertaken on two previous occasions.
- ▶ NR mentioned that on both of these occasions, the Hunter Region Botanic Gardens, who is the nearest sensitive receiver, was closed.
- ▶ PR asked if the pipeline works would be conducted over 24 hour periods. NR said that if this was required, the affected sensitive receivers would receive five to fourteen days' notice of the works, as per the project approval. It was mentioned that if/when such works are planned, AGL will ensure that all stakeholders are informed well in advance.
- ▶ PR mentioned that he was concerned about the noise impact at the caravan park. NR said they did not foresee the works being particularly impactful.
- ▶ AC noted that a noise management plan would be implemented for such works and that they might seek to have an independent noise specialist conduct more baseline noise monitoring in the near future.
- ▶ NR mentioned that mitigation measures could include having a community liaison member available on-site 24 hours per day during such works.
- ▶ PR suggested that AGL place a notice, including a contact phone number, on the notice board at the caravan park. NR agreed.
- ▶ MF asked MC if he could hear any noise from the works. MC said they could not hear anything whilst

***AGL will notify affected stakeholders 5 to 14 days prior to pipeline work being conducted over a 24 hour period.***

***AGL to provide a notice with contact details to Tomago Caravan Park during the pipeline construction period.***

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they were there during business hours.

- ▶ NR asked MC to inform AGL if he, or any of the staff, volunteers or visitors heard any noise after hours.

***MC to advise AGL if any after-hours noise is heard during construction.***

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## **6. General business**

- ▶ GD mentioned that the gas easement went through Port Stephens Council last month and he had queried how recompense was established. He was happy to provide more information to the CCC.
  - ▶ AC asked the CCC to let the AGL team know if there was topic in particular that they would like to hear more about.
  - ▶ BC mentioned that the lack of concerned residents attending the meetings is possible sign that the project is not causing too much concern.
  - ▶ PR mentioned that he had not received a single question about the NGSF.
  - ▶ NR noted that AGL was working to establish numerous touch points for the distribution of information into the community, including the CCC meetings.
  - ▶ MC asked if AGL planned to have any open days. NR mentioned that due to site security and safety, this was difficult; however the idea could be further investigated once the construction was complete. NR suggested that perhaps small groups could be shown through. MC suggested that AGL could avoid the safety issue by doing a bus tour.
  - ▶ TK mentioned that with regard to site tours, it was a matter of establishing a balance between site safety, security and transparency.
  - ▶ BC asked TK about the funding of community projects. TK mentioned that they were about to begin establishing a set of criteria for selecting which projects to fund. He hoped to have more information by the next CCC.
  - ▶ BC informed the CCC that there was a wealth of information on the AGL NGSF website and that hopefully through the CCC process, much of this information would be disseminated throughout the community.
  - ▶ TK mentioned that AGL also have an independent environmental representative who reports on the project regularly. The environmental representative had provided overwhelmingly positive feedback on the site, with only a few minor areas for improvement.
  - ▶ AC noted that one audit by the environmental representative had already been completed and the second one was currently in the process of being prepared. These reports are submitted to government.
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- ▶ GD mentioned that he was the chair of the Koala Steering Committee and they would be interested in seeing some of the rehabilitation plans for the project. TK mentioned that this was a work in progress and once available, these could be supplied.
  - ▶ PR thanked AGL for providing an opportunity to tour the AGL NGSF site.
  - ▶ DH put in an apology for the next meeting and would nominate a replacement prior to that date.

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**7. Next meeting** – Wednesday 7 August 2013 11.00am.

**Close of formal proceedings. 11:52am**

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