



AGL NEWCASTLE GAS STORAGE FACILITY COMMUNITY DIALOGUE GROUP

MINUTES OF MEETING HELD AT THE HUNTER REGION BOTANIC GARDENS, HEXAM ON WEDNESDAY 21 JUNE 2017 AT 11AM

PRESENT	NAME	ORGANISATION
	Lisa Andrews (LA)	Independent Chairperson
	Robert Beautement (RB)	Hunter Region Botanic Gardens (HRBG)
	Dianne Ball (DB)	Wahroonga Aboriginal Corporation
	Cr Geoff Dingle (GD)	Port Stephens Council
	Audrey Koosmen (AK)	Hunter Wildlife Rescue (NATF)
	Jill Dean (JD)	Hunter Wildlife Rescue (NATF)
	Aaron Clifton (AC)	AGL Environmental Business Partner
	Alex Fitzpatrick (AF)	AGL Community Relations Manager
	Dianne Knott (DK)	AGL Senior Manager, Government and Community Relations
APOLOGIES	Andrew Smith (AS)	Worimi Aboriginal Land Council
	Michael Vintila	AGL Operations Manager (Newcastle)

The CCC meeting was opened at 11.10am.

WELCOME	LA welcomed all attendees to the inaugural meeting of the AGL Community Dialogue Group. LA asked each person present to introduce themselves and state the organisation that they represent.	All attendees were invited to complete the attendance sheet.
CODE OF CONDUCT & PECUNIARY/NON PECUNIARY INTEREST FORMS	LA informed the group that whilst the CDG operated under its own Terms of Reference; the group will adopt the new Department of Planning & Environment's Community Consultative Committee Guidelines, November 2017 in terms of governance requirements and the protection of members.	All agreed. Code of Conduct, Pecuniary/Non Pecuniary Interest forms were handed to all members for completion and return to the Chair for filing.
CORRESPONDENCE	Out: <ul style="list-style-type: none"> o Email 17/6/17 with the meeting notice and agenda for this meeting 	
PRESENTATION ON PROJECT	A presentation was provided to the group by the three AGL representatives: <ul style="list-style-type: none"> • Explanation of the updated AGL brand • AGL's Greenhouse Gas Policy • New advertising campaign • Overview of the site, its facilities, product, operations, employment, etc. • Approvals and licences from regulatory authorities • Environmental monitoring (groundwater, surface water, air quality, noise, flora & fauna. • The Operational Environmental Management Plan (OEMP) which is the overall document for: Operations Water Management Plan 	A hard copy of the presentation was provided to all present. Questions were asked and answers provided throughout the presentation.

	<p>Noise management Plan Waste Management Plan Traffic Management Plan Air quality Management plan Flora & Fauna Management plan; and Pollution Incident Response Management Plan.</p> <ul style="list-style-type: none"> • Community Relations and AGL's commitment to engagement. • AGL's vision for its legacy • Feedback and Complaints Management Framework • Contact details for complaints, feedback and enquiries • Community sponsorship and funding opportunities. <p>QUESTIONS:</p> <p>In the event of a bush fire, who is the best contact person to obtain access to the site in order for volunteers to assist injured animals? <i>Telephone: AGL's community hotline on 1800 039 600 in the first instance.</i></p> <p>Is it possible to obtain a copy of the Fauna & Flora Reports in relation to monitoring of the nesting boxes? <i>No objection raised by AGL. Report to be forwarded on the CDG members.</i></p> <p>Revegetation of the site following construction of the facility. <i>An explanation of the reprofiling, reseeding and revegetation of the site was provided.</i></p> <p>Whether AGL has a Reconciliation Action Plan? <i>AGL are in the early stages of working on such a document.</i></p>	<p>The Community Engagement Policy is being finalised and a link will be provided to CDG members as soon as available.</p> <p>Fauna & Flora Reports to be forwarded onto the CDG members.</p>
<p>GENERAL BUSINESS</p>	<ul style="list-style-type: none"> • LA informed the members that there were still positions available on the CDG and if they knew of any person or group interested in joining to please pass on her contact details. • RB advised the HRBG have 200 volunteers and they are often asked whether there are any possible health risks from the storage facility. • DB – expressed her passion about the land and the importance of working with the Aboriginal Land Council to ensure the land and any artefacts found are protected. • DB further advised that there are a number of new nations now being represented in the region due to the increase in Indigenous people moving to the area. • GD advised of the Ngioka Horticulture Therapy Centre located at Little Beach, who provide plant stock of endemic native 	<p>AGL will develop a Fact Sheet on FAQ's for HRBG to include in its package to volunteers.</p> <p>LA advised that the Worimi ALC have been invited to provide a representative on the CDG & have advised that they may attend if available and dependant on the issues for discussion.</p>

	<p>plants, which would benefit from sponsorship by AGL.</p> <ul style="list-style-type: none"> • AK requested that information/feedback be provided in relation to the Nesting Boxes so it can be distributed to interested community members. • Concerns were raised regarding Wild Dogs and their effect on native fauna, especially ground dwellers. • JD advised that their group will be watching closely for funding opportunities as they often do not meet the criteria for mainstream grants. 	
NEXT MEETING	The next meeting of the CCC will take place on Wednesday 18 October 2017 commencing at 11am at the Hunter Region Botanic Gardens, Hexham.	

Meeting closed at 12.50pm with LA thanking members for their attendance.

All present were invited to stay for the luncheon provided by HRBG volunteers & AGL.

ACTION ITEMS

ITEM	ISSUE	RESPONSIBILITY
1	Electronic version of presentation to be provided to members	LA/AF
2	Flora and Fauna reports to be provided to members	LA/AF
3	Send link for Community Engagement Policy to CDG members when available	LA/DK
4	AGL to prepare a Fact Sheet for HRBG volunteers	AF
5	Nesting Box Monitoring Reports to be provided to CDG members	AF