



## AGL NEWCASTLE GAS STORAGE FACILITY COMMUNITY DIALOGUE GROUP

### MINUTES OF MEETING HELD AT THE HUNTER REGION BOTANIC GARDENS, HEXAM ON THURSDAY 12 OCTOBER 2017 AT 10AM

PRESENT	NAME	ORGANISATION
	Lisa Andrews (LA)	Independent Chairperson
	Carmel Northwood (CN)	Port Stephens Koalas
	Geoff Dingle (GD)	Community Representative
	Peter Gesling (PG)	Hunter Region Botanic Gardens (HRBG) <i>Alternate Delegate</i>
	Alex Fitzpatrick (AF)	AGL Community Relations Manager
<b>APOLOGIES</b>	Andrew Smith (AS)	Worimi Aboriginal Land Council
	Michael Vintila (MV)	AGL Operations Manager (Newcastle)
	Robert Beutement (RB)	Hunter Region Botanic Gardens (HRBG)
	Audrey Koosmen (AK)	Hunter Wildlife Rescue (NATF)
	Jill Dean (JD)	Hunter Wildlife Rescue (NATF)
	Aaron Clifton (AC)	AGL Environment Business Partner
	Kevin Stokes (KS)	Hunter Region Botanic Gardens (HRBG)
	John Simpson (JS)	Hunter Water Delegate
<b>ABSENT</b>	Ty Donaldson (TD)	Tomago Van Village
	Dianne Ball (DB)	Wahroonga Aboriginal Corporation

**The CCC meeting was opened at 10.15am.**

<b>WELCOME</b>	LA welcomed all attendees to the AGL Community Dialogue Group (CDG). LA introduced Peter Gesling, Hunter Region Botanic Gardens' alternate delegate, to the meeting.	<b>All attendees were invited to complete the attendance sheet.</b>						
<b>APOLOGIES</b>	As above. Also, the Chair received a telephone call that morning, from Port Stephens Council advising that they will submit the CDG's request for a replacement delegate to its next Council meeting. They will advise as soon as a representative is determined.	<b>Accepted.</b>						
<b>DECLARATIONS</b>	LA advised that she is an Independent Chairperson, approved by the Department of Planning & Environment (DP&E) and engaged by AGL to chair this CDG. Code of Conduct and Pecuniary/Non-Pecuniary Interest forms distributed to Peter Gesling for completion.	<b>LA asked those present if there were any changes to their previous declarations. No changes.</b>  <b>Completed &amp; submitted.</b>						
<b>BUSINESS ARISING</b>	Business Arising from the previous minutes: <b>Action Items</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">ITEM</th> <th>ISSUE</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Electronic version of presentation to be provided to members</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Send revised Local Community Investment Program Application Guidelines to CDG members for further review</td> </tr> </tbody> </table>	ITEM	ISSUE	1	Electronic version of presentation to be provided to members	2	Send revised Local Community Investment Program Application Guidelines to CDG members for further review	<b>Emailed 18/9/17</b>  <b>Emailed 18/9/17</b>
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	<table border="1"> <tr> <td data-bbox="464 129 555 226">3</td> <td data-bbox="555 129 994 226">Send link for Community Engagement Policy to CDG members when available</td> </tr> <tr> <td data-bbox="464 226 555 293">4</td> <td data-bbox="555 226 994 293">Write to Port Stephens Council seeking a new delegate</td> </tr> </table>	3	Send link for Community Engagement Policy to CDG members when available	4	Write to Port Stephens Council seeking a new delegate	<p><b>Held over – when available</b></p> <p><b>Sent 30/9/17</b></p>
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4	Write to Port Stephens Council seeking a new delegate					
<b>CORRESPONDENCE</b>	<p>PG asked if the visual impact from the proposed project modification has been presented to Williamtown Airport. AF advised that this will be part of AGL's consultation process.</p> <ul style="list-style-type: none"> <li>• 18/9/17 – Email to CCC members with the draft minutes from the CDG held on 11/9/17 also attaching the Fact Sheet &amp; Complaints/Feedback Policy.</li> <li>• 13/9/17 – Letter from The City of Newcastle Council advising that they will not provide a regular delegate on the CDG, however, if a specific matters is raised that relates to the activities of Council, then write to them for response.</li> <li>• 26/9/17 – Email to CCC members with the finalised minutes.</li> <li>• 30/9/17 - Letter to PSC seeking a new delegate on the CDG as Geoff Dingle has now transitioned to a community representative on this committee.</li> <li>• 30/9/17 – Email to CCC members with the Meeting Notice and Agenda for this meeting.</li> <li>• 5/10/17 – Email from PSC advising that request has been noted by the GM and will be forwarded to the Council for its consideration.</li> </ul>	<p><b>Moved: LA</b></p> <p><b>Seconded: GD</b></p>				
<b>PRESENTATION ON PROJECT</b>	<ul style="list-style-type: none"> <li>• AF advised that AGL were hoping to lodge the project modification last month, however, the company has been going through its internal review processes.</li> <li>• Hunter Water raised concerns about the storage of the heavy chain hydro carbons. AGL has redesigned this area so it will be fully contained.</li> <li>• AGL expect to lodge the modification application to the DP&amp;E this month.</li> <li>• The revised Local Community Investment Program Application forms were distributed to all present and further workshopped. The opportunity will now be available for the application to split into a two-step process. Phase one is the submission of the application form and phase two is providing groups with the opportunity to present in person to the CDG.</li> <li>• The document has been divided into two, with the guidelines forming one and the application forming the other.</li> <li>• It was decided that AGL will initially cull the applications to ensure they meet its values.</li> <li>• The CDG will consider and make recommendations on the community grant</li> </ul>	<p><b>AF to make the agreed changes to the document and send to the chair for distribution to members for final sign-off.</b></p>				

	<p>applications; with the final decision being AGL's.</p> <ul style="list-style-type: none"> <li>Discussions were held about the advertising process, cut-off dates and assessment. First round applications opening on 30/10/17 and closing on 27/11/17. It was decided that consideration of the grant submissions prior to Christmas was too short a time frame and it was therefore suggested mid-January 2018.</li> <li>AGL will provide \$20,000 per round. Two rounds per year (2<sup>nd</sup> round April 2018), with up to \$5,000 being available per grant allocation.</li> </ul>	
<b>GENERAL BUSINESS</b>	<ul style="list-style-type: none"> <li>With the recent media attention between AGL and the federal government; AF provided a brief update on the Bayswater &amp; Liddell Power Stations in Muswellbrook.</li> <li>AF provided a copy of "AGL's Home Energy Efficiency Guide – Manage Your Household Budget While Saving Energy and the Environment."</li> </ul>	<b>Attached</b>
<b>NEXT MEETING</b>	<p>It was agreed that the next meeting of the CDG would be held on <b>Wednesday 18 January 2018;</b> commencing at <b>10am</b> at the Hunter Region Botanic Gardens, <b>Hexham</b>.</p> <p>At this meeting, members will consider community investment program applications.</p>	

**Meeting closed at 11.14am with LA thanking members for their attendance and valuable contribution in workshopping the grants documents.**

## **ACTION ITEMS**

<b>ITEM</b>	<b>ISSUE</b>	<b>RESPONSIBILITY</b>
1	Send link for Community Engagement Policy to CDG members when available	LA/AF
2	Send out amended Local Community Investment Program Guidelines and Application forms for final sign-off by CCC members	LA/AF
3	Send out AGL's Home Energy Efficiency Guide	LA/AF

Item 1 - Community Engagement webpage: <https://www.agl.com.au/CommunityEngagement>