

# AGL's 2020 Virtual AGM



Dear shareholder,

## **The health and safety of our people, shareholders and the communities in which we operate is of paramount importance to AGL.**

Accordingly, in light of the uncertainty and potential health risks created by the COVID-19 pandemic, and taking into consideration the actions taken by governments to address these concerns, we will be hosting a virtual AGM in 2020.

The Notice of Meeting for the AGM is available online at [agl.com.au/agm](http://agl.com.au/agm). We will not be sending shareholders a hard copy of the Notice of Meeting by post ahead of the AGM. This approach is consistent with the relief provided by the Commonwealth Treasurer in response to the COVID-19 pandemic.

This letter provides information to guide shareholders as to how to attend and participate in the AGM. AGL's website will also be kept up to date with all of the relevant information shareholders may need.

## **Details of our 2020 Annual General Meeting**

**Date:** Wednesday, 7 October 2020

**Time:** 10:30am (AEDT)

**Website:** [agmlive.link/AGL20](http://agmlive.link/AGL20)

## **How to participate**

To make the AGM as accessible as possible to all of our shareholders, we are pleased to offer shareholders the following ways to participate in our meeting.

### **Online**

1. Logon to [agmlive.link/AGL20](http://agmlive.link/AGL20) from your desktop computer, mobile or tablet device. You will need internet access.
2. When you log onto the online platform, you will need to provide your details - including your Shareholder Reference Number (SRN) or Holder Identification Number (HIN) - to be verified as a shareholder.
3. Proxyholders will need their proxy code, which Link Market Services will provide via email no later than 24 hours prior to the AGM.

Further instructions on how to participate online are published at [agl.com.au/agm](http://agl.com.au/agm). We encourage all shareholders to read this material to ensure they are familiar with how to participate and to contact Link Markets Services if they have any questions.

## **Lodge a Proxy or direct vote in advance of the meeting**

### **Online**

1. Logon to [vote.linkmarketservices.com/AGL](http://vote.linkmarketservices.com/AGL)
2. You will be asked to submit your SRN or HIN details.
3. Follow the step-by-step online prompts, which will guide you through the process.

### **Via post or fax**

1. Complete the enclosed Voting Form. Instructions on how to vote directly or appoint a proxy are detailed on the form.
2. All votes must be received no later than 10.30am (AEDT) on Monday, 5 October 2020 to be valid.
3. Voting Forms may be returned by fax on +61 2 9287 0309 or by mail to AGL Energy Limited, C/- Link Market Services Limited, Locked Bag A14, Sydney South, NSW 1235, Australia.

We encourage all shareholders to lodge a directed proxy or direct vote as soon as possible in advance of the meeting, even if they are planning to attend the meeting online.

# AGL's 2020 Virtual AGM (continued)

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## How to ask a question

Only shareholders of AGL Energy Limited will be able to ask a question in advance of the meeting or at the AGM.

We encourage shareholders to submit questions in advance of the AGM. Questions can be submitted via Link Market Services at [vote.linkmarketservices.com/AGL](https://vote.linkmarketservices.com/AGL)

Instructions on how to ask a question on the day will be provided via Link Markets Services at [agmlive.link/AGL20](https://agmlive.link/AGL20).

## How to watch and listen to the AGM

The AGM will be live webcast online at [agmlive.link/AGL20](https://agmlive.link/AGL20)

All stakeholders are invited to watch and listen to the AGM. However, only shareholders (or their proxies) may vote or ask questions during the meeting.

## Key dates

Event	Date
Online voting and submit a question for AGM opens	21 August 2020
Ex dividend date for full-year	26 August 2020
Record date of final dividend	27 August 2020
Record date for DRP participation	28 August 2020
Payment date of final dividend	25 September 2020
Voting Form returned to AGL	5 October 2020
<b>Annual General Meeting</b>	<b>7 October 2020</b>

## Support

If you experience any difficulties, please contact Link Market Services by phone on 1800 824 513 (within Australia) or on +61 1800 824 513 (outside Australia) between 8:30am and 5:30pm (AEST) Monday to Friday.

Copies of all material, including AGL's Annual Report and Notice of Meeting are available online on AGL's website [agl.com.au/agm](https://agl.com.au/agm)

## Online Communication Preferences

We encourage all shareholders to update your details via our share registry, Link Market Services.

Shareholders can also:

- check your holding balance
- view, print or save your interest payment summaries, transaction summaries and dividend statements
- update or amend your bank account details
- elect to receive communications electronically

We encourage shareholders to elect to receive online communication as the most efficient and environmentally friendly way to keep up to date with AGL information.

**We thank you for your support and look forward to you joining us at the 2020 Annual General Meeting.**

Yours sincerely,



**Graeme Hunt**  
Chairman