

Critical Control Check – Contractor Management

Name of person(s) conducting check:	
Date of check:	
Site, Job Location & Contractor Company:	
Job description/work type:	

Life Saving Rule	✓	✗	Comments
#2 Controls and Approvals in place: Ensure the correct risk assessments, JSEA's, permits and controls are in place before you start work.			
If a Life Saving Rule is breached the job must be stopped, incident logged in myHSE and only restarted once the JSEA has been reviewed and signed off. Incident ID _____			

Critical Controls	✓	✗	Comments
Plant Critical Controls			
Plant and equipment for the works has been inspected, tagged (as applicable), appears to be in good condition and suitable/appropriate for the works?			
Process Critical Controls			
<ul style="list-style-type: none"> Has a pre-start including pre-work risk assessment (including a hazard hunt) been completed by the work team? Has an ATM (S.2) been completed with non-embedded contractor/s and subcontractors where required? Have all permits, including environmental regulatory approvals, for the work (where required) been obtained? Has the JSEA been reviewed with the work team at the work location and updated with all necessary controls as required? Have all chemicals been approved for use on site (in ChemAlert) and is use covered in risk assessment/JSEA? Have planned assurance activities been scheduled for the works (e.g. CCC's, CCV's, health and safety walks)? 			
People Critical Controls			
<ul style="list-style-type: none"> Verify all workers have completed the site induction and understand hazards and risks of the work and work area? Verify that all workers hold the relevant licenses and competencies for the work? Is there adequate supervision on site for the scope of work? 			
If any item is non-compliant pause the job and rectify the issues prior to restarting. If multiple areas have identified issues of non-compliance, then consider logging an incident.			

🕒 Action Taken	Responsible Person	Due Date
Was positive feedback given? If so, provide detail below		